

Privacy Statement

AirportCreators

Creating airports of tomorrow

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Subject Privacy Statement 2ndSense AirportCreators B.V.

We believe it is important that you understand how we handle your personal data, and that you can trust that your data is in good hands with us.

In this Privacy Statement we have listed how we handle your personal data. We do this in accordance with the requirements of the General Data Protection Regulation (GDPR).

What are personal data?

Personal data are all data that can be traced directly or indirectly to you as a person. Examples are your account number, name, address, date of birth, telephone number and e-mail address.

Everything that is done with that personal data is called 'processing'. The legal meaning of the term 'process' is broad and includes collecting, storing, consulting, using and deleting personal data.

From whom do we process personal data?

We process personal data of persons with whom we (want to) have, or have had, a direct or indirect relationship. Examples are:

- (Potential) customers and their representatives;
- Participants in our training courses;
- Job applicants;
- People who are connected to a company or organization that we have a relationship with.

Who is responsible for the processing of your personal data?

2ndSense AirportCreators B.V., or AirportCreators, is responsible for the processing of personal data. Because of this responsibility, we make agreements with the processors of your personal data whenever necessary.

AirportCreators will not sell your personal data to third parties and will only make this information available to third parties that are involved in providing the agreed services. Our employees and hired third parties are obliged to respect the confidentiality of your data.

Why do we process your personal data?

We process your personal data for the following purposes. We have included a number of examples of processing for each purpose:

To enter into and maintain a relationship with you

If you want to become a client with us, we need some of your personal data such that we can provide the delivery of or contact about services and products, as we have agreed in business terms.

To be able to comply with legal obligations

We process personal data when AirportCreators is legally obliged to do so. For example, when doing the administration, we have a legal obligation to be able to submit some data to, for example, the Tax Office. The Tax Authorities may request all information necessary for the determination of the tax to be levied with us. Supervisors such as the Dutch Data Protection Authority (AP) can also request data.

To be able to carry out marketing activities

In order to keep you up-to-date on developments within AirportCreators, we process personal data for marketing activities. We can inform you, among other things, by post, telephone or e-mail about our products and services. We also periodically send newsletters by e-mail and inform you about our events, campaigns and promotions. We do this with your explicit permission. You can always change or withdraw this permission.

How long do we keep your data?

AirportCreators stores your personal data for as long as you communicate with us, subscribe to a newsletter or receive services. The storage takes as long as is necessary to deliver our services and to comply with the legal obligation to retain it. If you decide to stop using our services, we will automatically delete your personal data in accordance with legal terms. However, a copy of this data is temporarily stored in backups.

With whom do we share your data?

We share your personal details with other companies in certain cases. Of course we do not do this without a good reason. We can share your personal data with:

- Administration office: purchase and sales invoices in connection with the VAT return;
- Bookkeeper and administrator CRM program;
- Suppliers of ICT facilities: they provide the necessary software, information management and support in the field of ICT.

We only use contractors who take appropriate security measures to protect your personal data. AirportCreators enters into processing agreements in cases where a company is a data processor on behalf of AirportCreators. This states, among other things, that they do not use your personal data for their own marketing activities. As indicated under 'What do we process your personal data for?' We sometimes share information with the tax authorities or supervisors.

How do we guarantee your privacy?

We highly value your privacy. We have set up our processes to meet the requirements set by the GDPR. All our employees have also conformed to this Privacy Statement. And we ensure that only employees who do this because of their function have to process your personal data.

Social media

Our websites contain buttons which link to social media, such as LinkedIn, Facebook or Twitter. This Privacy Statement does not apply to these social media. The use of social media is your own responsibility.

We advise you to read the privacy rules of the social media carefully so that you know what happens to your data. Many social media providers are located outside the European Union and store your personal data outside the European Union. This means that your personal data may not be protected at the same level as within the European Union. If we have a page on one of the social media, such as Facebook or LinkedIn, then this Privacy Statement applies to the content of such a page.

External Links

Our website contains links to other external websites. This Privacy Statement does not apply to those websites. We try to keep the external links up-to-date and to refer to the right websites.

We are not responsible for the content of those websites and the way in which your personal data is handled. We always advise you to read how these other websites deal with your personal data.

Cookies

Cookies are small text files that are automatically placed on your computer, tablet or mobile phone when you visit our website. We can not always identify you directly on the basis of cookies.

Permission is required for some cookies. We therefore ask you by means of a pop-up window, at least on a first visit to our website. You can also withdraw your consent via the website. In addition, you can remove cookies from your browser or adjust your browser settings to your personal preferences.

What rights do you have?

You can ask us which personal data we process from you. This right is laid down in the General Data Protection Regulation (GDPR/AVG). You can of course also view this data. You will receive an overview of your personal data within four weeks. You can also ask us to modify incorrect data or to supplement your data. If you think that personal data must be removed, or only allowed to be processed to a limited extent, you can let us know. The contact details can be found at the bottom of this Privacy Statement.

Modification of the privacy statement

We can adjust this Privacy Statement. We do this, for example, if the law or our policy changes. We therefore recommend that you review the Privacy Statement regularly when you visit our website. You will find a link to the most current version of our Privacy Statement in the footer of our website.

Questions & information?

Do you have questions about this Privacy Statement or would you like more information about your personal data? Or do you have complaints about our use of your data? Then we ask you to contact us via hello@airportcreators.com.